

**ZEELAND CHARTER TOWNSHIP
BOARD MEETING
December 19, 2023**

The Zeeland Charter Township Board held a Regular Board meeting on December 19, 2023 at 7:00 p.m. in the Township Hall at 6582 Byron Road, Zeeland, Michigan. Members present: Supervisor Oonk, Clerk Kraak, Treasurer Veldheer, Trustees Brink, Riemersma, Salisbury and Bosma.

Supervisor Oonk called the meeting to order.
Recited the Pledge of Allegiance.
Invocation offered by Treasurer Veldheer.

Treasurer Veldheer motioned to approve the minutes of the November 21, 2023 Board Meeting.
Trustee Riemersma supported the motion which passed.

Public Comment: Al Danneberg introduced Chief Assistant Prosecutor Sarah Matwiejczyk, who is running for Ottawa County Prosecutor.

Business Items:

- a. Trustee Salisbury motioned to approve the purchase of 8 sets of firefighting gear (3 to be purchased in 2023 and 5 in 2024) from Dinges Fire for \$3500 each. Treasurer Veldheer seconded the motion with passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.
- b. Trustee Salisbury motioned to approve sending 4 firefighters to Crash Course Village at a cost of \$1000/student plus travel/meals/lodging. Trustee Bosma seconded the motion with passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.
- c. Trustee Brink motioned to approve the 2024 Meeting Schedule. Trustee Salisbury seconded the motion which passed.
- d. Clerk Kraak motioned to approve the 2024 Committee Roster. Trustee Riemersma seconded the motion which passed.
- e. Trustee Riemersma motioned to approve the 2024 Fire Roster. Treasurer Veldheer seconded the motion which passed.
- f. Treasurer Veldheer motioned to approve November A/P and payroll disbursements. Trustee Salisbury seconded the motion which passed.
- g. Clerk Kraak motioned to approve **RESOLUTION #965 2023 BUDGET AMENDMENT.** Treasurer Veldheer seconded the motion which passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.
- h. Trustee Riemersma motioned to approve **RESOLUTION #966 COMMITTED FUND BALANCE.** Trustee Salisbury seconded the motion which passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.
- i. Trustee Riemersma motioned to approve Haworth as our office furniture vendor for the remodel. Treasurer Veldheer Salisbury seconded the motion which passed with a roll call vote:
AYES: Oonk, Kraak, Veldheer, Brink, Riemersma, Salisbury and Bosma.

- j. The Management Search Committee shared their findings relating to recruitment services. Frank Walsh from Walsh Municipal Services will be invited to the January 2 board meeting.
- k. Trustee Riemersma asked if there was anything we could do to incentivize daycare in the township. Attorney Bultje and Lakeshore Advantage will be contacted and further discussion will be added to the agenda in January.

Committee Reports:

- a. **PLANNING COMMISSION** – Reviewed an application from Timothy Glupker for a special use permit for parcels 70-17-11-100-034 and 035. The request was tabled until next month.
- b. **BOARD OF APPEALS** – Meeting January 23.
- c. **BUILDING & GROUNDS** – The basement project is on hold until carpet arrives. The upstairs work will begin March 1.
- d. **PARKS & RECREATION** – Prein and Newhof dropped off plans for VanZoeren Woods boardwalks. It will go out for bid January 9, to be approved at the February 6 meeting.
- e. **ROADS** – Meeting January 24.

Supervisor Report:

- Cemetery Purchase Update – The buy/sell agreement has been signed and a closing will be scheduled in January.

Meeting adjourned at 8:36pm
Respectfully submitted,
Kate Kraak –Clerk